

CSM Work experience	5,6	F															x	
Virtual work experience	5,6	F,G	v		x	x	x	x	x	x	x	x	x	x	x			

Encounters with Employers	Gatsby Benchmark	Careers Programme Aims		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Employer talks, visits, etc. within curriculum areas	2,4,5,6	D,E,G			x	x	x	x	x	x	x	x	x	x	
Careers Fair	2,4,5,6	E,G	vi								x				
Mock Interviews	5	C,G								x					

Employability	Gatsby Benchmark	Careers Programme Aims		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
CV Sessions	3,4	B,C	ii							x	x	x	x		
CV checking	3,4,8	B,C	ii		x	x	x			x	x	x	x	x	
Employability skills (various topics)	2,3,4	C,E	ii, iii, vii							x	x	x	x	x	
Work Skills L2 (Central St Michaels)	2,3,4	C,E	ii, iii, vii							x	x	x	x	x	
Virtual Mock Interviews	2,3,5		iii			x	x	x	x	x	x	x	x	x	
Looking for Employment and Apprenticeships Interactive Presentation	2,3,4	D,E	vi	x	x	x	x	x	x	x	x	x	x	x	x
CVs Interactive Presentation	2,3	B,C	ii	x	x	x	x	x	x	x	x	x	x	x	x
Youth Employment UK - Young Professional Training (Journey to Work)	2,3,4	B,C,D,E,J	ii, iii, vi, vii	x	x	x	x	x	x	x	x	x	x	x	x
Youth Employment UK - Young Professional Looking for Work	2,3,4	B,C	ii, iii, vi		x	x	x	x	x	x	x	x	x	x	x
Interactive Apprenticeship Guide	2,3,4	B,C,D,E,J	ii, iii, vi		x	x	x	x	x	x	x	x	x	x	x

Events	Gatsby Benchmark	Careers Programme Aims		Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Careers advice during enrolment	3,7,8	D,K		x	x										
Open days/ Evenings	3,7,8	D,K				x	x		x		x			x	
Careers Fair	2,3,5	D,G									x				

Progression Week	2,3	B,D,J												x		
Schools-based Careers Activities (delivered by School Liaison Team)	3,7	D			x	x	x	x	x	x	x	x	x	x	x	x
Schools' Taster Events delivered at College	3,7	D				x		x	x						x	

Careers activities delivered within college

[Online/ Interactive presentations](#)

[Online courses/ self-directed learning](#)

Careers Programme Aims

- A. Students at all levels should be made aware of the careers information, advice and guidance support available to them during their studies
- B. Students are encouraged to reflect on their strengths and development needs and relate these to their course and future careers plans
- C. Students are supported to gain relevant “job seeking/ employability” skills
- D. Students are made aware of all relevant progression routes beyond their current course and supported to access these
- E. Students are able to research and use career and Labour Market Information (LMI) and understand different types of career pathway
- F. Students have the opportunity to learn from relevant work experience
- G. Students have opportunities to learn from employers in addition to work experience
- H. Level 3 students have opportunities for encounters with HE providers
- I. Level 3 students are informed about all aspects of researching and applying to HE
- J. Students’ individual needs in relation to careers and progression within and beyond college are identified and met (including students with SEND, personal,
- K. Students have access to personal guidance from appropriately qualified* careers professionals

Tutorial Programme Topics

- i. Careers and Next Steps: Money Matters
- ii. Careers and Next Steps: CV and Application Writing
- iii. Careers and Next Steps: Interview skills
- iv. Careers and Next Steps: Preparing for Life at University
- v. Digital Footprint: Online platforms
- vi. Aim High: Progression Destinations